

STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

AGENDA

AUGUST 25, 2015

A scheduled meeting of the State Board of Examiners of Shorthand Reporters will be held on Tuesday, August 25, 2015 at 8:30 a.m. in Room 117, State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

BOARD MEMBERS

JOHN C. BRANDON, CHAIRPERSON
PATRICIA MASI
CHRISTINE M. MANNIX
WILLIAM MANGINI
KATHLEEN J. KOWALYSHYN

SHORTHAND REPORTER
SHORTHAND REPORTER
SHORTHAND REPORTER
PUBLIC MEMBER
ATTORNEY

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

Agency Website: www.ct.gov/dcp **Division E-Mail:** dcp.occupationalprofessional@ct.gov

MINUTES OF PREVIOUS MEETINGS:

The Board will review the minutes of the May 26, 2015 State Board of Examiners of Shorthand Reporters meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

APPLICATIONS:

OLD BUSINESS:

1. Continuation education requirements for shorthand reporters

The Board will continue to review the State of Connecticut continuing education requirements for licensed shorthand reporters and determine to best way to communicate to Connecticut licensees the correct procedure for documenting the required CE credits.

At the May 26, 2015 meeting, the Board reviewed a document drafted by Board Member Patricia Masi entitled "Continuing Education Credits for Connecticut LSR's" , as well as an e-mail submitted by Tracy Gow, President of CCRA, dated May 26, 2015, including recommendations on the language contained in this document.

The Board requested that Tracy Gow attend the August 25, 2015 meeting for further discussion on this matter.

CORRESPONDENCE:

1. E-mail sent by Tracy Gow dated 5-26-15 regarding the document "Continuing Education Credits for Connecticut LSR's"

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

2015 Meeting Schedule:

November 17, 2015

All meetings will take place in Room 117 at 8:30 a.m.